

## DRESS CODE VIOLATIONS

When an administrator, faculty or staff member witnesses a dress code violation, they will make contact with the violator and identify the violation. The student will be sent to Student Services immediately and withheld from classes. Counseling staff will work with the student to contact a parent/guardian to bring in appropriate clothing. When appropriate clothing is obtained, the student will return to classes. Students cannot be excused by parents/guardians to go home to change.

## LEAVING THE BUILDING (OFF CAMPUS)

Students leaving the building or school grounds without securing a pass from the office will be considered off campus and skipping school and will be dealt with according to the Student Code of Conduct.

# VI. CO-CURRICULAR CODE OF CONDUCT

## PREFACE

Co-curricular activities are an integral and valuable part of a student's high school experience, and Edgewood High School is committed to sponsoring a wide variety of such activities. While difficult to measure, the educational value of co-curricular participation is extensive. Students not only develop physical, mental, and social skills, but also develop positive values and attitudes that they will take with them into their adult life. All students are highly encouraged to participate in co-curricular activities throughout their high school years.

Students participating in Edgewood High School co-curricular activities officially represent Edgewood High School. It is because of this participation that these students have privileges and bear responsibilities which are greater than those afforded to students not participating in co-curriculars. Similar to participation in other organized activities throughout life (e.g. work, play, church or school related events), EHS co-curricular participation mandates specific expectations. This code details these expectations as they pertain to all co-curricular participation at EHS.

**This code incorporates the standards and guidelines for eligibility and participation established by the Wisconsin Interscholastic Athletic Association (WIAA).**

## GENERAL PROVISIONS

A. Co-curricular activities at Edgewood High School are defined as those activities in which students appear, perform, and/or compete as representatives of Edgewood High School. For the purpose of this code, these activities include, but not limited to, Dance Team, Drama, Math Team, interscholastic athletics, and other clubs or activities deemed appropriate by the administration.

Consequences for code violations by students in Drama and Athletics may be evaluated differently. Consequences for Drama and Athletic participation have many different factors to consider. They should not be considered equal or compared.

Law enforcement agencies and court records obtained by the school may be used as the sole basis for taking disciplinary action with a student. If a student is under investigation by a law enforcement agency, they may be held from co-curriculars until a conclusion is reached by the investigating agency.

B. This code addresses and establishes expectations, standards, and consequences regarding the following:

1. Minimum academic eligibility standards.
2. Use, possession, or distribution of tobacco products, alcohol, non-prescribed steroids, and controlled substances.
3. Willful, persistent or disruptive behavior contrary to the mission and goals of Edgewood High School.
4. Appearance.
5. School attendance on practice, rehearsal, and event days.
6. Transfer eligibility.
7. Cheating.
8. Hazing/initiation activities.

C. Coaches, directors, and advisors will work to the best of their ability to accommodate students who wish to participate in multiple activities simultaneously.

D. Students, who participate in co-curriculars, are required to abide by this code on a year-round (12-month) basis.

E. Each violation has a range of minimum and maximum actions. The administrative decision as to what action to impose within this range will depend upon the number and types of activities in which the student is involved; the severity of the violation in question; the number, type, and degree of previous code violations; student cooperation and attitude and possible extenuating circumstances.

F. Violations of the code will be cumulative during a student's high school career. However, a student who participates one year without a violation, earns back his/her status prior to the last violation.

- G. Ineligibility begins with the next scheduled event, which follows a determination of ineligibility. Students are allowed to practice and, at the coach's discretion, dress for competition while ineligible, but not compete. Exceptions to this policy may be made by the assistant principal.
- H. Students who are on suspension for part of the season must complete the season of their sport or activity or their ineligibility must be repeated in their next sport or activity. Periods of ineligibility will be carried over to the next sports or co-curricular season, if that is what is necessary to fulfill the suspension requirements.
- I. When eligibility is lost due to alcohol or drug violations, an out-of-school assessment is mandatory before regaining eligibility. Students must sign a Release of Information Form, so that the school may communicate with the assessment agency. Students must provide evidence to the assistant principal that the assessment has been completed. If assessments are not completed in a timely fashion, the student will become indefinitely ineligible. The school reserves the right to require students to follow the recommendations of the assessment agency as a condition to regain eligibility and remain in school.
- J. Students suspected of being under the influence of alcohol during the school day or at school related events may be subject to a breath sample using the Passive Alcohol Sensor (PAS 4).
- K. Because Edgewood seeks to promote a quality community environment for all, students who violate the alcohol, tobacco and other drug provisions of the code while at school or while engaged in a school-related activity will have their violation dealt with as follows: if a first violation, it will be treated as a second violation; if a second violation, it will be treated as a third violation. Expulsion can occur, if there is an additional violation.
- L. It will be the responsibility of the assistant principal to notify a student's parent/guardian and counselor when a student becomes ineligible for any reason. It will be the counselor's responsibility to maintain close contact with the student both during and immediately following the ineligibility.
- M. Fighting, flagrant, inappropriate or unsportsmanlike conduct, as determined by the appropriate investigating administrators, during an athletic event or co-curricular activity will be considered code violations.
- N. A student who transfers from any school, whether or not a WIAA member school, with a status of ineligibility for disciplinary or academic reasons, retains such status at Edgewood for the same period as decreed by his/her former school.
- O. All co-curricular participants are expected to follow rules and regulations as established by their coach, director or advisor. These rules must be within the framework of the school and co-curricular code of conduct, and approved by the assistant principal.
- P. Students governed by the Co-curricular Code are also subject to the Student Code of Conduct, rules and regulations of WIAA and other governing organizations, state statutes, and local ordinances.
- Q. Consequences for hazing/initiation activities may include, but not be limited to, expulsion.
- R. The administration reserves the right to make policies and decisions as needed to address issues that arise which may not be explicitly covered in this code.
- S. Consequences for any discipline act may include the loss of eligibility for various athletic awards.

## **ACADEMIC STANDARDS**

- A. Students receiving a grade combination of 1-F and 1-D or any lower academic combination (i.e. 2-F's, 1-F and 2- D's) on their first or third quarter or first or second semester reports will be ineligible beginning the Monday after grades are finalized (stored) at quarter or when semester report cards are made available online. (For length of ineligibility, refer to C.)
- B. Incompletes could result in ineligibility status. Circumstances will be reviewed and determined by the assistant principal.
- C. Students participating in co-curriculars can regain eligibility after fifteen (15) school days from the first school day after report cards are made available online or quarter grades have been finalized. WIAA guidelines will be followed. Students must maintain the required academic standards at normal progress report time to continue eligibility for the remainder of the quarter.
- D. When ineligibility is due to low grades, the assistant principal, activities director, coaches and parents may choose to disallow practice, so that students may concentrate on academic improvement. Otherwise, students are permitted to practice during the ineligibility period.
- E. Exceptions to the above academic standards can be granted by the principal or his/her designee, if warranted by extenuating circumstances.

## **ATTENDANCE**

- A. Students may not compete, perform, or practice on days of suspension.
- B. If students are truant or skip a class, study hall, or homeroom, they forfeit their opportunity to compete or perform on a day that is determined by the assistant principal and/or activities director.
- C. If students are absent from school due to illness, EHS maintains that they are too sick to participate in co-curriculars that day. If students are not in school for the full day, they must receive permission from the assistant principal in order to practice, compete or perform that day. The assistant principal will consider the length and nature of the absence when making a decision.

- D. Students must attend school at the minimum of half a school day, including half of their classes in order to perform/ compete. It is inevitable that some practices, performances, events, and games will be scheduled during school vacation times. It is an expectation that each participating student will dedicate him/herself to their co-curricular activities and we encourage families to cooperate when possible in scheduling vacations. Each head coach/advisor may establish a policy and must include this policy in the pre-season handout.

## **APPEARANCE**

Students representing Edgewood High School voluntarily represent the entire school community. For this reason students are expected to be well groomed and present a neat appearance. Edgewood students are expected to “dress up” both in school and at event sites on days of all events and contests, home and away.

## **REPORTS OF CODE VIOLATION**

Reports of code violations shall be presented to the assistant principal, who shall document the nature, place, time and date of the violation. The school administration reserves the right to investigate any violation for a period of up to one calendar year from the time of the violation.

## **SELF-REFERRALS**

- A. Students are encouraged to self-refer in all situations. The intent of this is to encourage and reward student responsibility.
- B. Students should self-refer to the assistant principal within three calendar days after the violation. Once the school administration becomes aware of a violation through another source, students have 24 hours to seek out administration to fall into the category of a self referral.
- C. The student must come in voluntarily and fully cooperate in resolving all aspects of the violation.
- D. If a student self-refers or is referred by parents as a result of a first code violation, the consequences will be as follows:
- Determined by assistant principal and activities director based on each individual incident, with a minimum of one contest or performance suspension.
  - For alcohol and/or drug violations: Completion of an agreed upon certified assessment program.
- E. Subsequent self or parent/guardian referrals will be dealt with at administrative discretion.

## **VIOLATIONS AND CONSEQUENCES**

Use, possession, or distribution of tobacco products, alcohol, non-prescribed steroids and controlled substances, as well as willful, persistent, or disruptive behavior contrary to the mission and goals of Edgewood High School will constitute a code violation and warrant possible expulsion from Edgewood.

Reported violations will be investigated by the assistant principal and activities director, who will jointly reach a decision and determine subsequent consequences. The disposition of each case will be based on each individual's set of circumstances.

A student conference and parent/guardian contact will occur with all code violations.

The assistant principal will be responsible for enacting decisions, keeping records, notifying parents/guardians, students, counselors, etc.

- A. Use, possession, or distribution of tobacco products.
1. First Violation:
    - Minimum Action – One-day suspension from co-curricular competition or performance.
    - Maximum Action – Suspension from co-curricular participation for one year from date of ineligibility.
  2. Second Violation:
    - Minimum Action – Two-day suspension from co-curricular competition or performance.
    - Maximum Action – Suspension from co-curricular participation for one year from date of ineligibility.
- B. Use, possession, or distribution of alcohol or controlled substances.
1. First Violation:
    - Minimum Action – Suspension from co-curricular competition or performance for a period of 20% of the contests or performances based on the regular season of that activity.
    - Maximum Action – Suspension from co-curricular participation for one year from date of ineligibility or possible expulsion from school.
  2. Second Violation:
    - Minimum Action – Suspension from co-curricular competition or performance for 50% of the regular season of that activity.
    - Maximum Action – Suspension from co-curricular participation for one year from date of ineligibility or possible expulsion from school.

3. Third Violation:
  - Mandatory Action – Suspension from co-curricular participation for one year from date of ineligibility or possible expulsion from school.
- C. Based on extenuating circumstances, the administration may lessen the minimum actions listed above for second and third violations.
- D. Willful, persistent, or disruptive behavior contrary to the mission and goals of Edgewood High School.
  - Minimum Action – Conference with student and parent/guardian contact.
  - Maximum Action – Suspension from co-curricular participation for one year from date of ineligibility or possible expulsion.
- E. As stated in General Provisions (K.), students who violate the alcohol, tobacco and other drug provisions of the code while at school or while engaged in a school-related activity will have their violation dealt with as follows: if a first violation, it will be treated as a second violation; if a second violation, it will be treated as a third violation. Expulsion can occur, if there is an additional violation.

## **APPEALS PROCESS**

- A. Appeals may be requested by students and/or parents/guardians. They must be directed to the principal within five calendar days of the initial decision, and must include presentation of new and relevant information that was not available at the initial meeting.
- B. The principal will make a decision as soon as possible, no later than two (2) school days after a review. The principal will notify the appealing party as soon as possible, and this notification will be the indicator of any change in eligibility status.
- C. Students may practice or rehearse, but are not eligible to compete or perform during the appeal process.
- D. The decision of the principal is final.

# **VII. ATHLETIC DEPARTMENT**

## **PURPOSE STATEMENT**

The Athletic Department's purpose is to encourage and challenge all student athletes to express themselves athletically, taking into consideration the world around them, their peers and themselves.

## **GOALS**

1. To promote the mission and goals of Edgewood High School.
2. To maintain a Christian image at all times.
3. To improve motor skills.
4. To seek better health and physical fitness.
5. To promote a desire to succeed and excel.
6. To foster the development of moral and ethical standards.
7. To learn the high ideals of fairness in all human relationships.
8. To learn to make proper decisions under pressure.
9. To have fun and to enjoy the competition and camaraderie provided through athletics.
10. To learn how to become a positive leader.

## **EXPLANATORY NOTE**

1. All students participating in any Edgewood High School athletic program must meet all eligibility requirements of the WIAA as well as all co-curricular requirements of Edgewood High School.
2. "WIAA" stands for Wisconsin Interscholastic Athletic Association.
3. "Member School" refers to a WIAA member.
4. The following pages in regard to the Athletic Department are a combination of WIAA rules/regulations, Edgewood High School and Badger Conference policies.
5. Student athletes, boys and girls, participate in the Badger Conference. Athletes will follow the WIAA membership school guidelines, Badger Conference by-laws, and Edgewood High School policies. WIAA guidelines and Badger Conference by-laws are available in the assistant principal and activities director's offices or from head coaches.